



# COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS

PRAGATI HOUSE, 3RD FLOOR, 47-48, NEHRU PLACE, NEW DELHI - 110019

TELEPHONES: 29564831, 29564833, 26411706, 26413820 E-mail : council@cisce.org FAX : 91-11-29564735

*Chief Executive & Secretary*

**GERRY ARATHOON**

**M.A., B.Ed.**

PV/CISCE/CIR/2021

August 24, 2021

To: Heads of all CISCE Affiliated Schools

**Subject: 'Swachhata Pakhwada' being organized by the Ministry of Education,  
Government of India**

Dear Principal,

I write with reference to a circular received from the Ministry of Education, Government of India regarding the, 'Swachhata Pakhwada' being organized by the ministry from 1<sup>st</sup> to 15<sup>th</sup> September 2021.

A copy of the circular, received from the Ministry regarding the 'Swachhata Pakhwada' is attached herewith.

Various suggestions regarding the participatory activities that the schools can undertake during this period have been listed in the circular.

The schools may upload the highlights of the activities undertaken by them, the link for which will be provided by the Ministry at a later date.

With warm regards,

Yours sincerely,

Gerry Arathoon  
Chief Executive & Secretary

Encl. as above



सूचना का  
अधिकार

भारत सरकार  
शिक्षा मंत्रालय  
स्कूल शिक्षा और साक्षरता विभाग  
शास्त्री भवन  
नई दिल्ली - 110 115  
GOVERNMENT OF INDIA  
MINISTRY OF EDUCATION  
DEPARTMENT OF SCHOOL EDUCATION & LITERACY  
SHASTRI BHAVAN  
NEW DELHI-110 115

**Maneesh Garg**  
**Joint Secretary**  
Email: [maneesh.garg@nic.in](mailto:maneesh.garg@nic.in)

**D.O. No. F. 27-3/2021-IS-9**

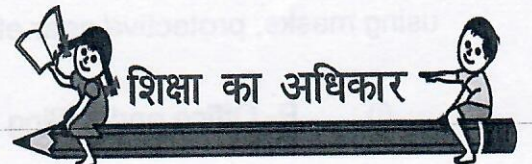
Dated 12<sup>th</sup> August, 2021

Respected Ma'am/Sir,

As you may be aware, this Department has been observing Swachhata Pakhwada every year since 2016 in all the schools of the country. With the exemplary support of the States & UTs and Autonomous organizations of Ministry of Education (MoE), Swachhata Pakhwada of this Department has become a successful mass movement with the annual participation of millions of children and other functionaries besides members of the community. Role of the schools in ushering in a Clean India has been recognized at the top most levels of the Government

2. As per the Calendar of Swachhata Pakhwada for the year 2021 circulated by Cabinet Secretariat and Ministry of Jal Shakti, (Department of Drinking Water & Sanitation), Government of India, the **Swachhata Pakhwada for this Department is scheduled from 1<sup>st</sup> - 15<sup>th</sup> September, 2021**. This year, however is far from normal with most school campuses still closed due to the Covid 19 pandemic and transactions between teaching and student communities happening largely in virtual/one to one mode. At the same time, observance of Swachhata Pakhwada acquires added meaning this year as proper sanitation and hygiene are considered among the best defences against Covid 19. Hence, the focus will be on awareness regarding Covid 19, the safety protocols and Covid appropriate behaviour

3. The Swachhata Pakhwada may be observed with focused participation of students, teachers and community (including SMC/ SMDC, Gram Panchayats/ ULBs etc) to promote Covid related preparedness among the school community in the immediate instance, as they gradually reopen, and to achieve cleanliness, sanitation and hygiene in schools in the long term. Due to Covid-19 pandemic, Swachhata Pakhwada 2021 activities may be



focused on three major precautionary practices, i.e. (i) Hand-washing with soap (ii) Use of Mask and (iii) Social Distancing; and on 3 Ts (Trace, Testing and Treat). To observe Swachhata Pakhwada in a befitting manner, the schools/ institutions may be advised to undertake the following suggested activities either physically or virtually, as the case may be, strictly keeping in view the Covid-19 protocols laid down by the Government: -

- (i) Swachhata Shapath may be organised in all schools and educational institutions (in virtual mode/physical mode with social distancing).
- (ii) Hold meeting (in small groups/ virtually) of SMCs/SMDCs/PTAs in the first week of the Pakhwada to highlight the importance of cleanliness & sanitation and Hand-washing, Use of Mask & Social Distancing; and to encourage and inspire them to continue with the good practices for hygiene and sanitation in school as well as home.
- (iii) Teachers to inspect water and sanitary facilities in every school/ institution, do a quick assessment of Swachhta Action Plan (SAP) for present status, O&M (in view of the COVID-19 requirements) of water, sanitation and hygiene facilities and make proposal/plan for repair and upkeep of the facilities, if required.
- (iv) Competitions for COVID safe, clean and well-maintained premises and toilets in schools.
- (v) Painting/Essay/Quiz/Slogan writing/model making competition for students on cleanliness and hygiene practices in school and COVID responsive behaviour in virtual mode.
- (vi) Swachhata awareness messages to be posted on the website of the Organisation/schools/State School Education Department. Alternatively, photographs on Swachhata may be displayed in schools.
- (vii) All teachers and school heads may complete the online training module provided on DIKSHA in English ([https://diksha.gov.in/explore-course/course/do\\_313318876367847424117](https://diksha.gov.in/explore-course/course/do_313318876367847424117)) and Hindi ([https://diksha.gov.in/explore-course/course/do\\_31331883034029260815072](https://diksha.gov.in/explore-course/course/do_31331883034029260815072)) on WASH related precautions for School Reopening, if they have not done so yet.

4. The following activities may also be undertaken by the teachers and administration of the schools while adhering to COVID-19 preventive measures such as using masks, protective gear etc:

- (i) E- Office and e-filing system may be encouraged and followed.

- (ii) All kinds of waste material like sanitation waste, used and disposed masks, broken furniture, unusable equipment, defunct vehicles etc. should be completely removed from the premises of schools/ institutions and disposed off as per procedure.
- (iii) Banning use of single use plastics within school premises.
- (iv) Teachers and students in association with local representative should virtually (or in-person one to one contact with safety precautions) propagate the theme of the Pakhwada among family members, neighbors, citizens in nearby areas.
- (v) Awareness about stopping use of Single Use Plastic and adhering to 3 R (Reduce, Reuse and Recycle) principles.
- (vi) Daily cleaning and disinfection of frequently used surfaces.

5. Further, in order to give impetus to the Swachhata drive and create mass awareness, it is requested that the following activities may be undertaken at the State level:

- (a) Audio visual programme/IEC material to be created to motivate students/ employees and others on Swachhata and water conservation.(IEC material shared by MoE on 6<sup>th</sup> November, 2020 for Corona Responsive Behaviour (CRB) can be displayed on walls of schools and appropriate sites/websites for visibility of teachers and students).
- (b) Electronic banners may be created and uploaded on the departmental/ state web portals to highlight the observance of the Pakhwada. Publicity and awareness generation may be done through use of social media, as well as electronic and print media.

6. **Suggested Action plan for Swachhata Pakhwada, 2021 (1<sup>st</sup> – 15<sup>th</sup> September, 2021) is enclosed at Annexure.** You are accordingly requested to take necessary action and issue necessary instructions to district authorities, the schools/educational institutions, so as to ensure participation of students, teachers, parents, local people and representative etc., whole heartedly in the Swachhata Pakhwada during 1<sup>st</sup> – 15<sup>th</sup> September, 2021 and make the Swachhata Pakhwada successful.

7. You are requested to kindly intimate the number of schools and students participated in the Pakhwada, activity-wise in your State/UT/Organisation to this Department. Photographs, video, films etc. together with highlights of each day of the

Pakhwada may be uploaded on daily basis on the **Google tracker** (Data) and **Google drive** (Photos, Videos and Pictures).

8. The details of Google Tracker and Drive will be intimated later.

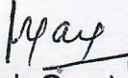
9. It is requested that the Google Tracker may be updated DAILY by 8.00 PM from 30<sup>th</sup> August 2021 to 17<sup>th</sup> September, 2021 on daily-basis for the different activities so as to communicate the consolidated figure for States and UTs of day-wise participation in the activities to Ministry of Jal Shakti (Department of Drinking Water & Sanitation).

10. The best performing State/UTs/Organisations may be recognized based on their participation in the Swachhata Pakhwada.

11. It is reiterated that schools may be encouraged to continue the activities related to cleanliness and hygiene highlighted during Swachhata Pakhwada on a consistent and sustainable basis by integrating with regular routine throughout the year.

With regards,

Yours sincerely,

  
(Maneesh Garg) 12/8/21

The Education Secretaries/ Principal Secretaries of all States/UTs.

Copy for similar action to:-

1. Chairperson, CBSE
2. Commissioner, KVS
3. Director, NCERT
4. Commissioner, NVS
5. Chairman, NIOS
6. Chairman, CISCE
7. Director, CTSA

With the request that they may take similar action and kindly upload details of Swachhata Pakhwada activities in organizations under their control on the Google tracker/drive.

Copy also to:-

1. PS to Shiksha Mantri
2. PPS to Secretary (SE&L)
3. Secretary, Ministry of Jal Shakti, Department of Drinking Water & Sanitation.
4. NIC cell – for uploading on the website.

**Ministry of Education  
Department of School Education & Literacy**

**Suggested Action Plan for Swachhata Pakhwada (1-15 September, 2021)**

**1.9.2021 (Wednesday)**

**Swachhata Shapath Day**

- Swachhata Shapath function may be organized wherein all students and teachers/staff may participate virtually/physically with social distancing. Children to speak about and take pledge for Swachhata (including COVID related preventive infection control measures related to mask, safe distancing, hand hygiene etc).
- Swachhata/COVID awareness message to be posted on the website of the Department/Organisations/Schools.
- Electronic banners may be created and uploaded on the departmental/state web portals to highlight the observance of the Swachhata Pakhwada. Publicity and awareness generation may be done through use of social media, as well as electronic and print media.
- **Upload the number of students who took Swachhata Shapath and the number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**

**2.9.2021 (Thursday)**

**Swachhata Awareness Day**

- Hold virtual meeting of SMCs/SMDCs/PTAs to highlight the importance of cleanliness & sanitation and importance of Hand-washing, Use of Mask & Social Distancing among children, parents and teachers; 3 Ts; and to encourage and inspire them for hygiene and sanitation in school as well as home.
- Teachers to inspect sanitary facilities in each and every corner of school/ institution to do a quick assessment and make proposal/plan for upkeep of the facilities.
- COVID- 19 sensitive adaptation for WASH facilities (hand wash facility, daily cleaning and disinfection, toilet/ urinal use, water facility use, ventilation, waste management, O&M etc) may be discussed with the local representatives. This may include ensuring - adequate, clean and separate toilets for girls and boys, supplies like – soap, handwash and safe water, disinfectants, PPE for specific purpose, cleaning staff etc.
- A status check/review can be done for piped water supply connection in the school in view of special 100 days campaign under **Jal Jeevan mission**.

- A status check and augmentation plan with regard to water harvesting systems in the school may be taken up in view of the current **catch the rain** campaign till end November 2021
- Extensive cleaning/disinfection of toilets, kitchen, classrooms, fans, doors, windows, clearing bushes in the campus to be undertaken. The local community may be involved in these activities with the participation of SMCs/PTAs and local representatives, while adhering to COVID-19 prevention measures and involvement in restricted numbers.
- Weeding out/recording of the old files, records as per procedure.
- All kinds of waste material like broken furniture, unusable equipment, defunct vehicles etc. should be completely removed from the premises of schools/institutions.
- **Upload number of schools participated on Google tracker and photos; videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**

### 3.9.2021 (Friday)

#### Community Outreach Day

- Parenting Seminars (virtual/small groups) may be organised on the theme of Swachhata to promote cleanliness and COVID safe behavior among their children.
- Teachers and students in association with local representatives should propagate the theme of Swachhata Pakhwada, covid appropriate behaviour and vaccination among public in local areas.
- **Upload number of teachers participating in the community outreach activities on Google Tracker and photos, videos and publicity material on Google Drive.**
- **The details of Google Tracker and Drive will be intimated later.**

### 4.9.2021 and 5.9.2021 (Saturday – Sunday)

#### Green School Drive Days

- Students may develop imaginative slogans, posters and pamphlets on themes such as fighting Corona through Covid Appropriate Behaviour and vaccination, water conservation, eliminating single use plastic etc, which can be later displayed in school exhibitions and on village/ town walls/ school premises/ public.
- Educate students about conservation of water and empower them to protect the natural sources of water. Every student to save at least one litre of water per day, to encourage them towards judicious use and minimum wastage of water at home and school.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**

## 6.9.2021 and 7.9.2021 (Monday & Tuesday)

### Swachhata Participation Days

- Competitions can be held in districts/blocks/clusters for clean and well-maintained premises and toilets in schools, while observing all Covid protocols.
- Painting, Skit, Poem-making, slogan writing competitions on Swachhata.
- Letter/ Essay writing competition – “COVID-19 responsive school” theme (virtual)
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **Upload number of students who participated in Painting competition on tracker and scans of 3 top Essays, Slogan and Painting per district on Google drive.**
- The details of Google Tracker and Drive will be intimated later.

## 8.9.2021 (Wednesday)

### Hand Wash Day

- Create Awareness on the need for proper hand wash in daily life.
- Children should be taught proper method/steps/moments, timings of hand washing with soap before and after eating.
- Barrier free access to the drinking water and toilet facilities for Divyang students may be reviewed and ensured.
- Students may be taught about checking wastage of water.
- Water from hand washing unit to be channeled to school gardens.
- Children may be taught about the water borne diseases/diseases, safe handling of drinking water so that they practice proper hand and oral hygiene.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- The details of Google Tracker and Drive will be intimated later.

## 9.9.2021 and 10.9.2021 (Thursday - Friday)

### Personal Hygiene Days

- Audio visual programme to be undertaken to motivate students/employees and others for maintaining cleanliness.
- Students will learn about proper way of cutting and keeping nails clean, daily bathing with clean water, wearing clean cloths, no spitting in open, wearing shoes/slippers etc. (also – wearing mask correctly, no hand shaking, respiratory hygiene, not sharing personal items or food with others, avoiding crowd in COVID-19 times).



- Students will be taught the hygienic manner of using toilets and drinking water facilities.
- Students may be made aware of the importance of brushing teeth twice a day and making it routine habit.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**

### **11.9.2021 and 12.9.2021 (Saturday & Sunday)**

#### **Swachhata School Exhibition Days**

- Photographs, paintings, cartoons, slogans etc. made by students on Swachhata activities/Covid response behaviors may be displayed in School/Education Department's website.
- State may document some of these exhibits.
- Making artifacts at home using local recycled-raw material for storage of waste i.e., artistic dustbins using local skills promoting their culture.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**

### **13.9.2021 and 14.9.2021 (Monday & Tuesday)**

#### **Swachhata Action Plan Days**

- SMC/SDMC to create awareness among students, parents and local people about the Swachhata Action Plan (with inclusion of COVID -19 related measures) of the school.
- Convene small group meeting of Bal Sansad/School Cabinet specially to discuss the Swachhata Pakhwada activities in the school.
- Encourage community members and students to make suggestions as to what new activities can be included under Swachhata Pakhwada and forward such suggestions to MoE
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**

**15.9.2021 (Wednesday)**

**Prize Distribution Days**

- Prize distribution for participation of children, teachers and parents in competitions viz. Painting, Essay, Debate, Quiz, Slogan, Inter-school and Crafting, model making etc. (physical ceremonies may be avoided, prizes may be announced virtually, digital certificates issued and handing over of prize items be deferred till normal school reopening)
- All Schools/educational institutions may sum up their activities and work undertaken during the Pakhwada and select best activity for forwarding to district/state authority for uploading on the website i.e. in public domain.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **The details of Google Tracker and Drive will be intimated later.**