

ONLINE RECHECK REQUEST

The online module for submitting the request for recheck of results will remain open for **ONLY SEVEN DAYS** from the day of the declaration of the results.
(From 29th May 2017 till 4th June 2017)

The user can access the recheck link from the Council's website (www.cisce.org). Click on the Results 2017 Link. A page will open as shown below:

The screenshot displays the CISCE website interface for rechecking results. At the top, the CISCE logo and name are visible, along with the tagline "Celebrating over 50 years of providing excellence in education". Below this, a message states "Council conveys its Best Wishes to all ICSE & ISC candidates". The main content area is divided into two columns. The left column contains a form with a "Course" dropdown menu (currently set to "- Course -"), a "UID" input field, a "Captcha" input field with a "UMVBP" image, and two buttons: "Print Result" and "Show Result". Below these is a prominent blue button labeled "Apply recheck online". The right column contains an "Instructions:" section with a bulleted list: "Enter the Course Code, Candidate UID and the Captcha.", "Click on the Show Result button to get the results.", "Click on the Print Result button to get the Print.", "To get ICSE Results 2017 on your Mobile SMS ICSE<Space><Unique Id> to 09248082883.", and "To get ISC Results 2017 on your Mobile SMS ISC<Space><Unique Id> to 09248082883.". Below the instructions is a "Disclaimer" section with a paragraph of text and a note: "This application is best viewed in Google Chrome and Firefox Browsers." At the bottom of the page, there is a footer with the copyright notice "© 2017 Council for the Indian School Certificate Examinations. All rights reserved." and the text "Powered by OFIOT".

Figure 1 Recheck link in website

When user clicks on the Apply Recheck button, the user would get navigated to the instruction screen where the user is briefed with the steps and details of the Recheck module. The user then would get the register button to get registered with the council for raising recheck requests. Back to results button is also provisioned for the user to navigate back to the result page.

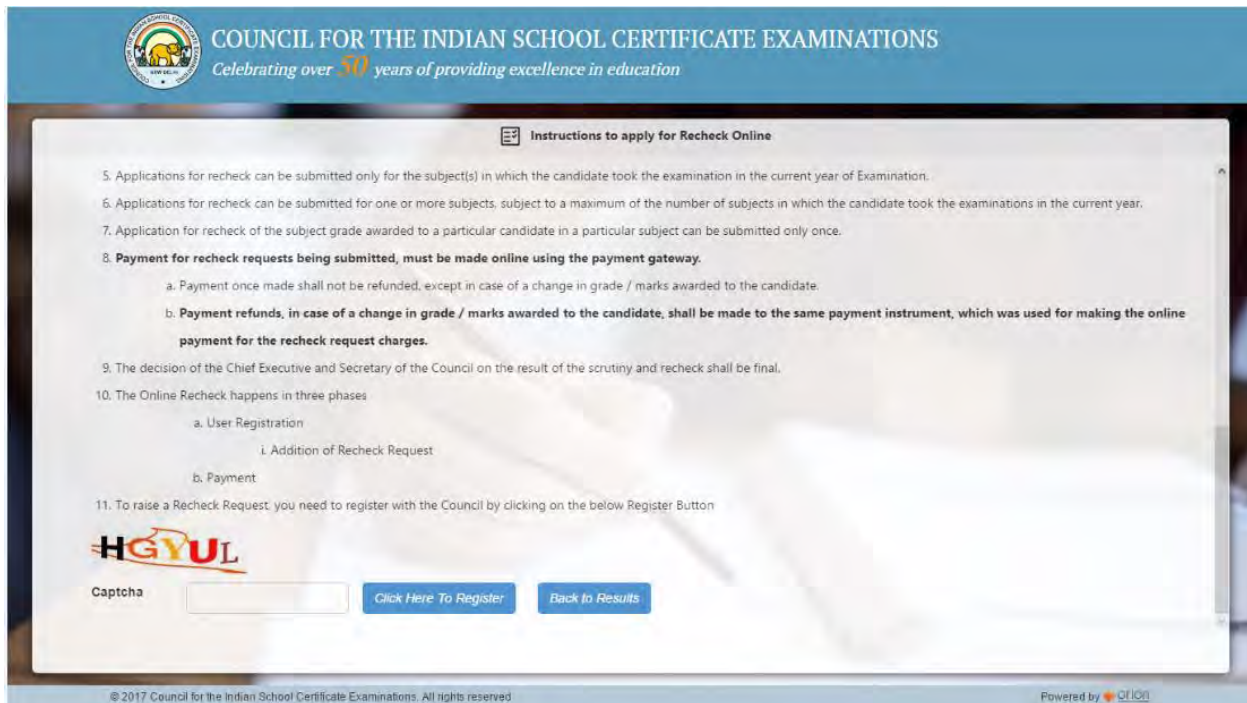


Figure 2 Recheck Instruction page

The user would then be directed to the User registration page for the registration process further.

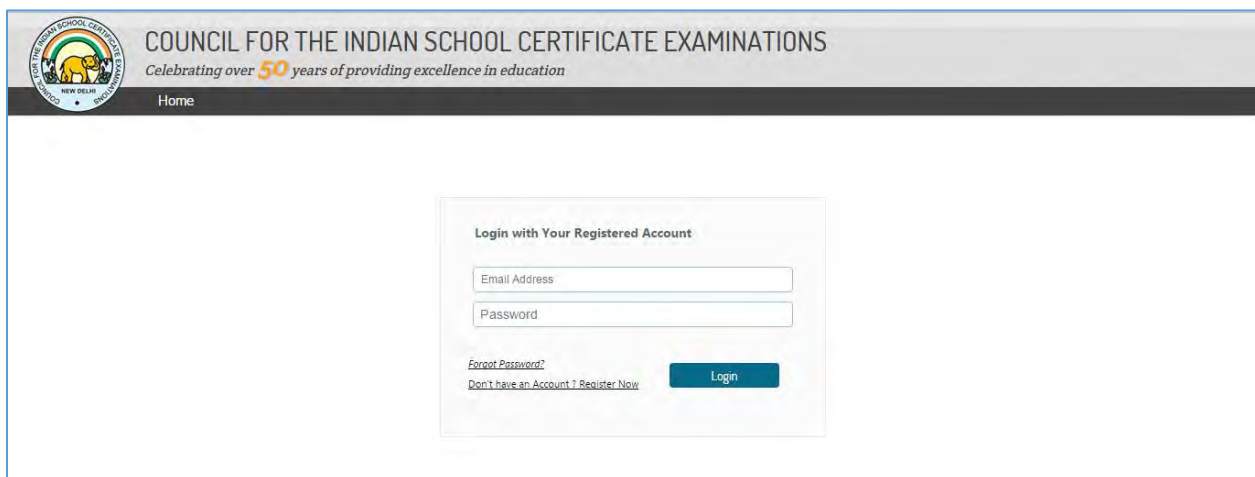


Figure 3 Public user registration

The hyperlink [Register now](#) hyperlink take the user to the registration form where the user need to provide the details for registration which are email address, password and a captcha. On successful registration, the user would receive the activation link in registered email address for activating the user account.



The registration form is titled "Register" and contains the following fields and elements:

- Email Address:** A text input field containing "mithunnair@gmail.com".
- Password:** A password input field with masked characters ".....".
- Confirm Password:** A password input field with masked characters ".....".
- Captcha:** A visual captcha showing the letters "QMFUN" in a stylized font, with a corresponding text input field below it containing "QMFUN".
- Register Button:** A teal button labeled "Register" located at the bottom center of the form.

Figure 4 User Registration Form

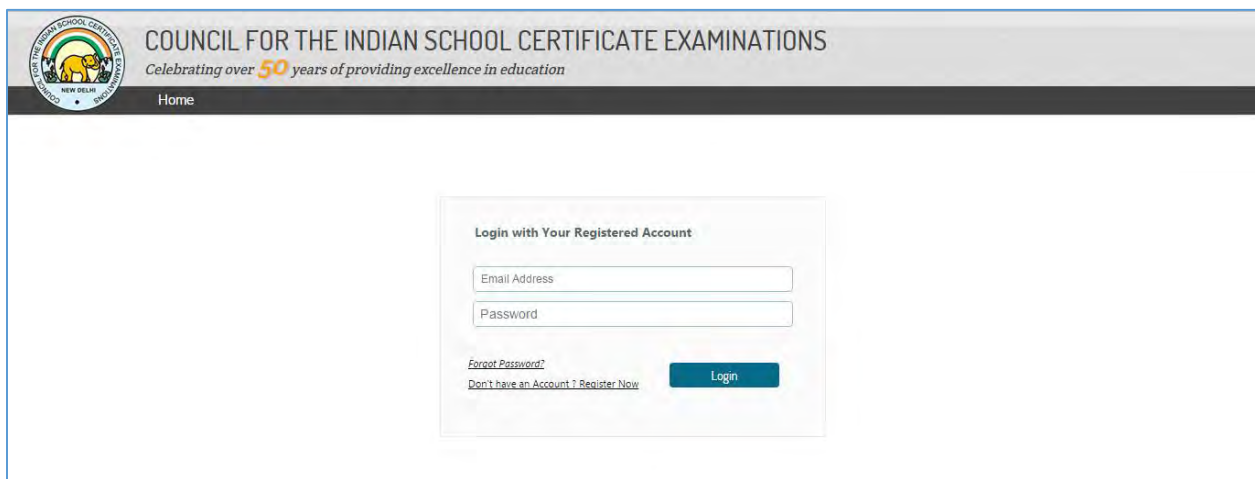


The activation screen is titled "Activate" and contains the following elements:

- Password:** A password input field for re-entering the password.
- Activate Button:** A teal button labeled "Activate" located at the bottom right of the form.

Figure 5 Activation Screen

On activation of the account, the user logs in to the council service portal using the link provided in the CISCE website [Login to CISCE Service Portal](#)

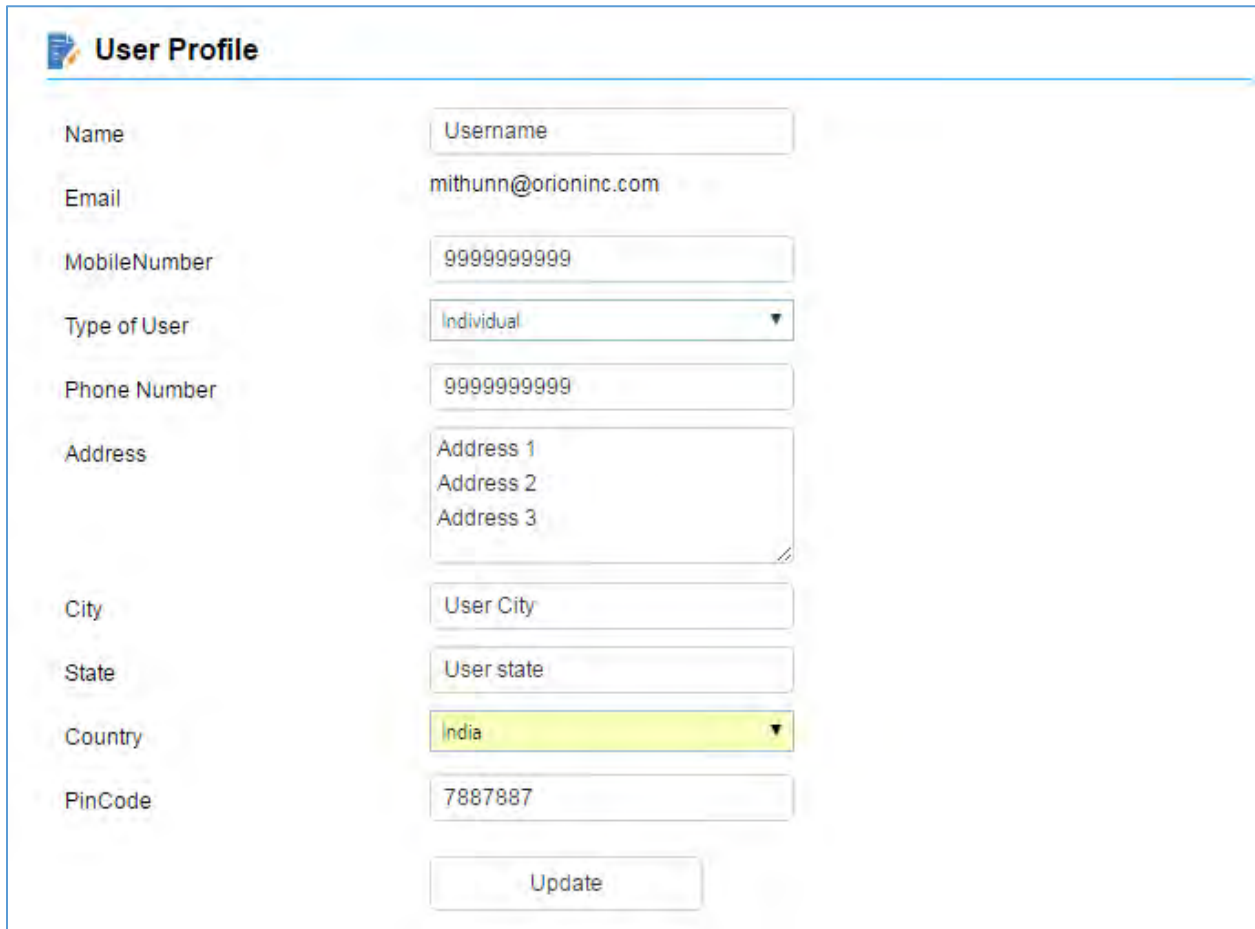


The login screen features the CISCE logo and header with the text "COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS" and "Celebrating over 50 years of providing excellence in education". A "Home" link is visible in the top left. The main content area contains a login form titled "Login with Your Registered Account" with the following elements:

- Email Address:** A text input field.
- Password:** A password input field.
- Forgot Password?:** A link for password recovery.
- Don't have an Account ? Register Now:** A link for new users.
- Login Button:** A teal button labeled "Login" located at the bottom right of the form.

Figure 6 Recheck User Login Screen

On login, the user gets navigated to the User Profile Update screen, where the user should update the personal details including Name, Email, Mobile No., Type of User (Individual) and address details as shown below.



The screenshot displays the 'User Profile' update interface. It features a title bar with a logo and the text 'User Profile'. Below this, there are several input fields and a dropdown menu. The fields are labeled as follows: 'Name' (containing 'Username'), 'Email' (containing 'mithunn@orioninc.com'), 'MobileNumber' (containing '9999999999'), 'Type of User' (a dropdown menu with 'Individual' selected), 'Phone Number' (containing '9999999999'), 'Address' (a text area with 'Address 1', 'Address 2', and 'Address 3' lines), 'City' (containing 'User City'), 'State' (containing 'User state'), 'Country' (a dropdown menu with 'India' selected), and 'PinCode' (containing '7887887'). At the bottom of the form is an 'Update' button.

Name	Username
Email	mithunn@orioninc.com
MobileNumber	9999999999
Type of User	Individual
Phone Number	9999999999
Address	Address 1 Address 2 Address 3
City	User City
State	User state
Country	India
PinCode	7887887

Update

Figure 7 Profile Update Screen

On Completion of Profile Update, the user gets navigated to the Public Service Home screen where the user gets three service options which are Document Duplicate, Verification & Enquiry and Recheck Request as shown.

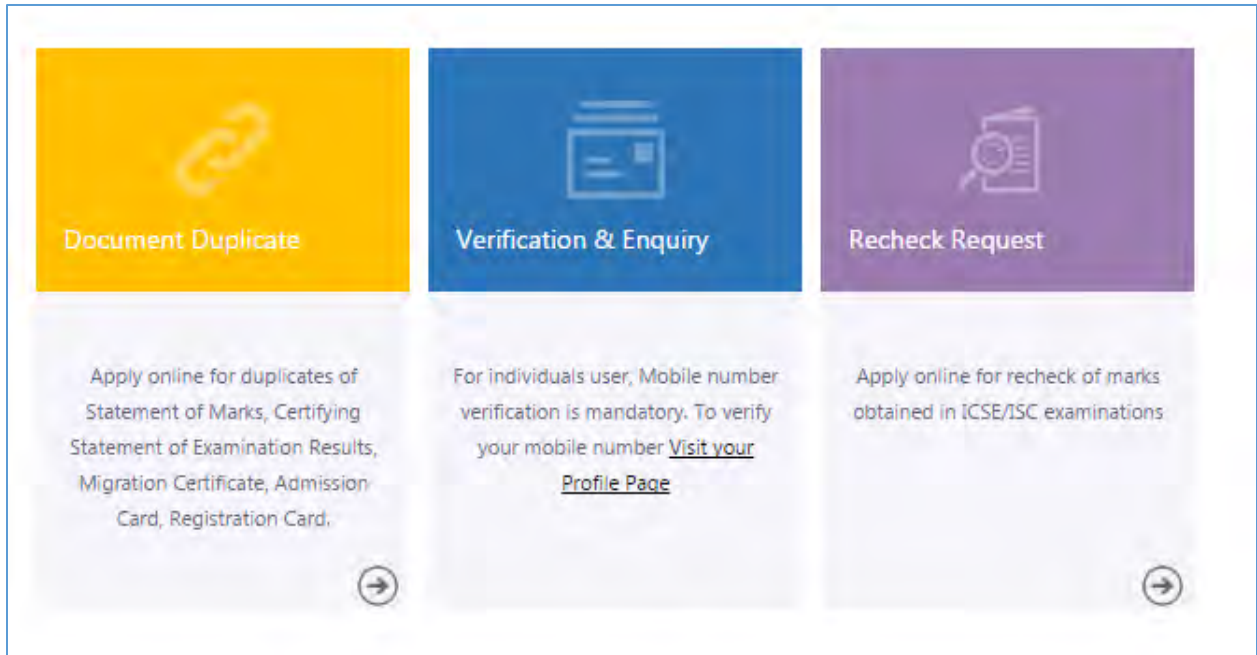


Figure 8 Public Service Home Screen

The user clicks on the arrow icon on the recheck request icon to get in to the Recheck Module and would land up in the Recheck home page.

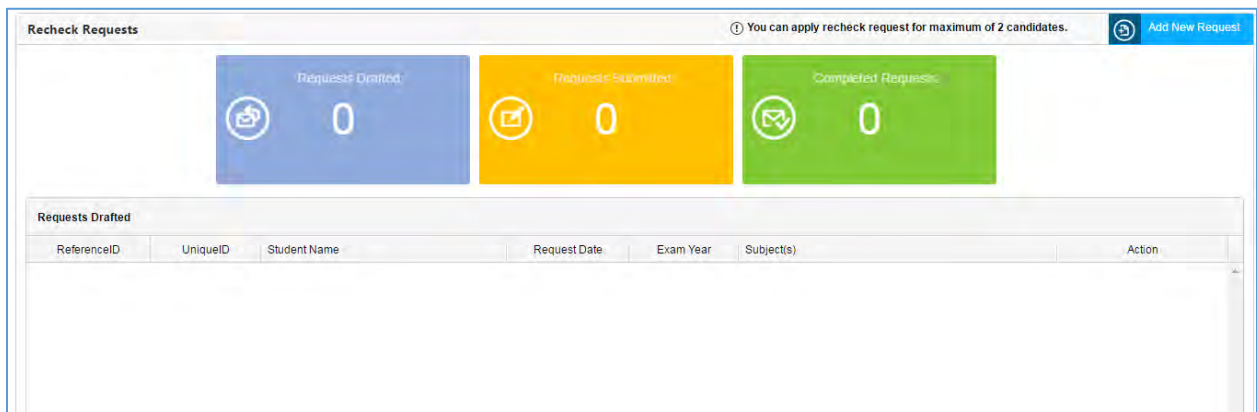


Figure 9 Recheck Home Screen

The Home page comprises of three status tiles differentiated by colors which depicts the status of the Recheck requests which are Drafted, Submitted and Completed. The Add New Request button at the top right top corner equips the user to add a new recheck request. The bottom portion displays the list of the recheck requests depends on the selection of the status tiles.

The Council allows the user to add recheck for maximum two candidates.

On Add New Request, the Recheck instruction screen would display up and then followed by the Recheck request addition screen.

Terms and Condition for Recheck Requests ICSE / ISC Examination

1. Requests for recheck of the subject grades awarded to the candidates who took the **current year's the ICSE/ISC Examination** can only be submitted to the Council **online**.
2. Recheck is a paid service. For each recheck, Schools / candidates will be required to pay the charges (as prescribed by the Council from time to time), which shall be made **online**. The charges to be paid for the recheck is @ Rs.1000/- (Rupees one thousand only) per subject per candidate, for the current year of Examination.
3. The accuracy of a subject grade awarded will be checked on request, in one or more subjects, provided that the Head of the School / candidate submits the application **online**. Applications for recheck must be submitted online and must be received at the Council's office within the stipulated period of time. (The exact dates will be notified by the Council at the time of declaration of the results.)
 - a. The recheck will be restricted to checking whether: –
 - i. all the answers have been marked.
 - ii. there has been a mistake in the totalling of marks for each question in the subject and transferring the marks correctly onto the first cover page of the answer booklet.
 - iii. the continuation sheets attached to the answer booklet, as mentioned by the candidate, are intact.
 - b. No other re-evaluation of the answer script or other work done by the candidate as part of the examination will be carried out.
 - c. No candidate, person or organisation shall be entitled to claim re-evaluation or disclosure or inspection of the answer scripts or copies of it and other documents as these are treated as most confidential by the Council.

I understand and agree to the Terms and Conditions mentioned herein above.

Next Print

Figure 10 Recheck Instruction Page

The user need to provide the Unique Id, Index Number and CAPTCHA to continue to add the recheck request. The user details would be displayed in the left pane as Logged in User details.

Logged In User Details

Name of the Person	Username
Address	Address 1 Address 2 Address 3
City	User City
State	User state
Country	India
Pincode	7887887

Recheck Request

Enter Candidate Details

Unique ID *	123456
Index Number *	123456/083
Captcha	ZGXNM

GO Cancel

Figure 11 Recheck Request Addition Form

On successful validation of the Unique ID and the Index number, the user gets navigated to the subject detail screen of the candidate. The Student details would be displayed in the left pane of the page and the subject details would be displayed in the right pane for the selection of the subject for recheck.

The user would select the subjects for recheck by selection the checkbox against each subject. The amount for each subject is listed against each subject. The Total amount for the selected subjects would get summed up and would be displayed in the bottom part for reference.

Student Details		Subject Details				
Unique id	1234567	<input checked="" type="checkbox"/>	ENGLISH		72	1,000.00
Father's Name	Father Name	<input checked="" type="checkbox"/>	ECONOMICS		72	1,000.00
Name of the School	School Code School Address	<input checked="" type="checkbox"/>	COMMERCE		72	1,000.00
Student's Name	Student Name	<input type="checkbox"/>	ACCOUNTS		72	1,000.00
Mother's Name	Mother's Name	<input type="checkbox"/>	COMPUTER SCIENCE		72	1,000.00
Course	ISC/ICSE	<input type="checkbox"/>	PHYSICAL EDUCATION		72	1,000.00
						Total Amount () 3000.00

Figure 12 Recheck Subject Selection Screen

Post selection of the Subjects, the user is provided with three button options which are

Save as draft: The user can save the request as draft

Continue for Payment: The user can continue the process by proceeding to the payment option.

Close: The user can close the current window and go back to the Recheck Request home screen

Save as draft option allows the user to save the request as draft and the request would be listed in the draft tile in the recheck home page as well as the request can be viewed in the bottom pane with options for Edit and remove. The Edit option would take the user to the edit page where the user can edit the request by changing the subjects. The Remove option would remove the request from the list.

Recheck Requests								
<div style="display: flex; justify-content: space-around;"> <div style="background-color: #4a7ebb; color: white; padding: 10px; border-radius: 5px;"> Requests Drafted: 1 </div> <div style="background-color: #f1c40f; color: white; padding: 10px; border-radius: 5px;"> Requests Submitted: 0 </div> <div style="background-color: #27ae60; color: white; padding: 10px; border-radius: 5px;"> Completed Requests: 0 </div> </div>						You can apply recheck request for maximum of 2 candidates.	Add New Request	Help
ReferenceID	UniqueID	Student Name	Request Date	Exam Year	Subject(s)	Action		
RR1182	1234567	STUDENT NAME	25-May-2017	ISC 2017	ENGLISH, ECONOMICS, COMMERCE	Edit Remove		

Figure 13 Drafted Recheck Requests

In the edit pane, the user would get the ReferenceId for the created request, Unique ID of the candidate, Candidate Name, Date of request, Year of Examination and subjects opted for the recheck

On Payment, the user would get navigated to the payment gateway page for making the payment with a confirmation message on the amount to be paid and a payment summary would be displayed. The user can complete the payment by clicking on the proceed button.

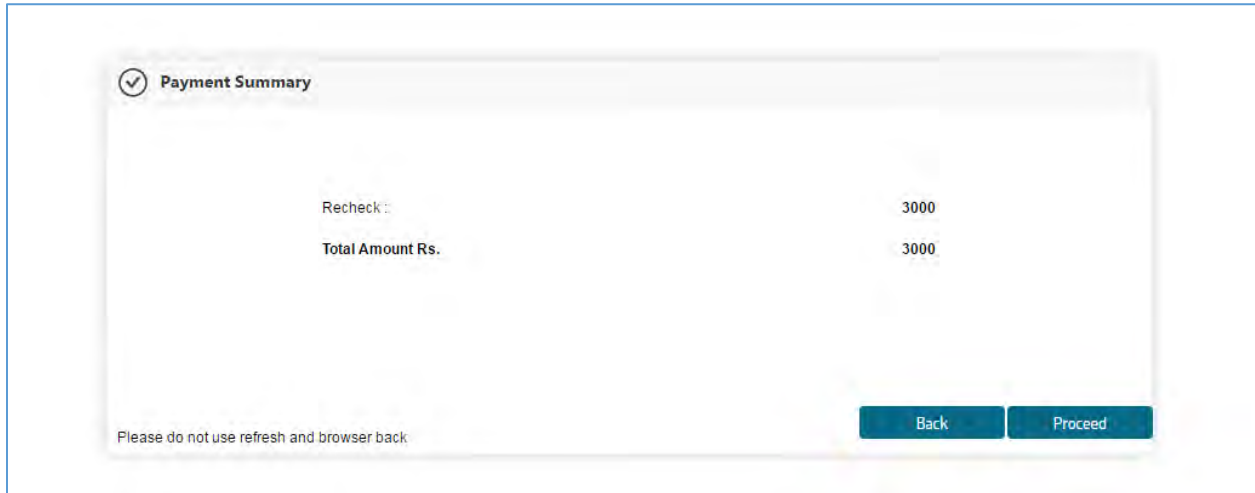


Figure 14 Recheck Payment Summary

Followed by the screen, the user would be briefed with the payment instruction page where the user need to provide the email address and the mobile number for receiving the confirmation receipt.

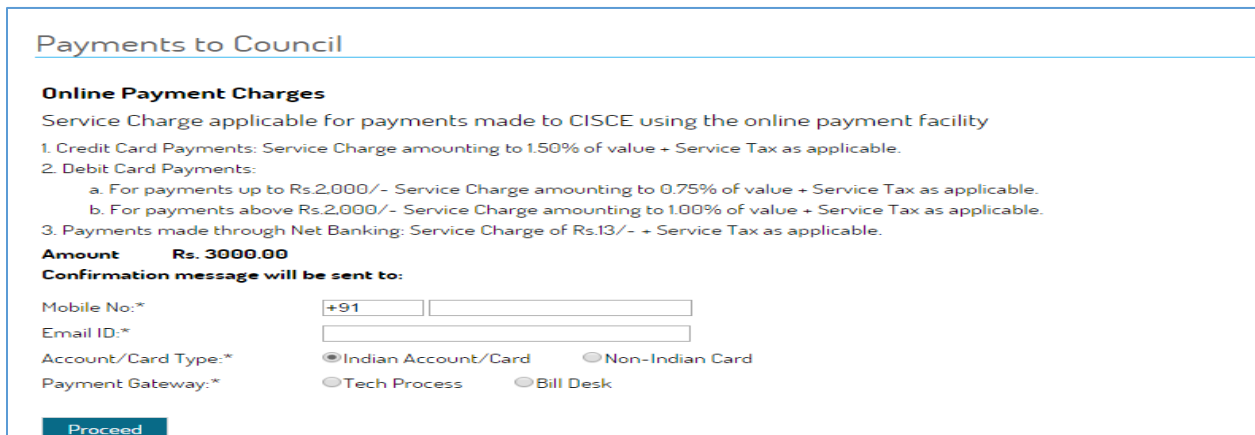


Figure 15 Payment Instructions Screen

On Successful completion of the payment, the user would get the payment receipt for the transaction and the provision to print the same.

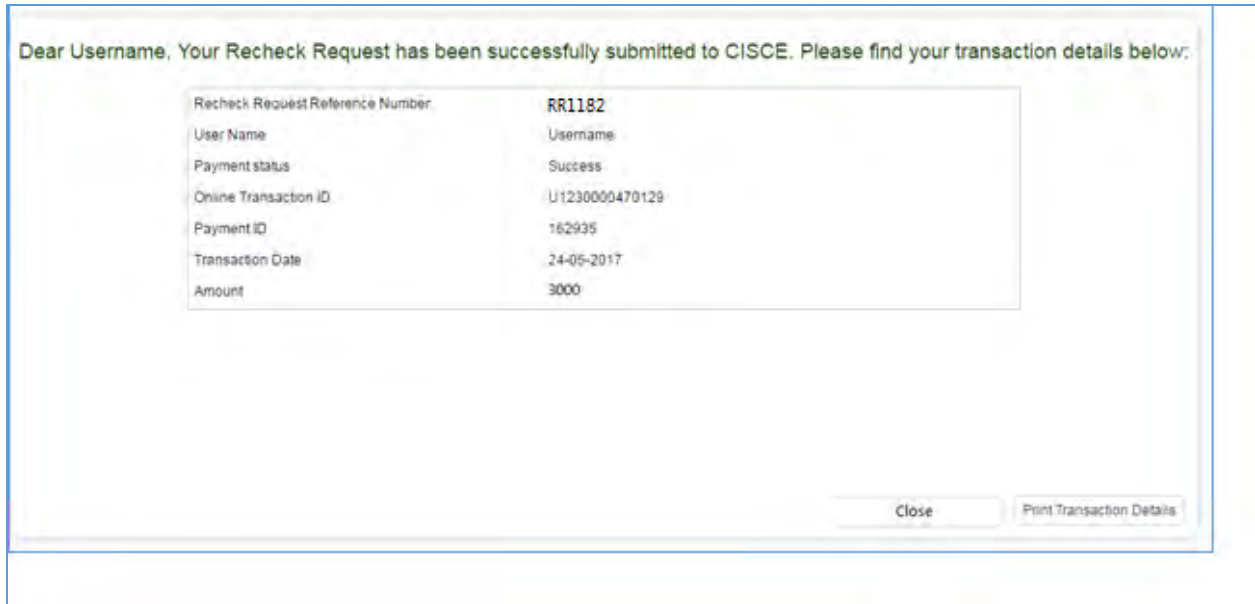


Figure 16 Recheck Payment Receipt

On close, the user gets navigated back to the recheck home page and the requests would be in the Submitted tile.

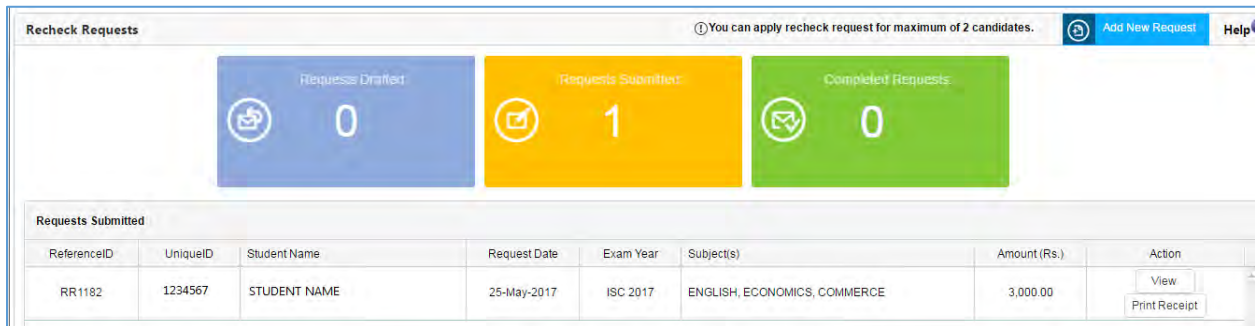


Figure 17 Submitted Recheck Requests

On completion of the recheck process, the users would get notified regarding the status and the users can follow the guidance based on the guidance provided in the notification. The completed requests would get listed in the completed requests tile.

Recheck Requests ① You can apply recheck request for maximum of 2 candidates. [Add New Request](#) [Help](#)

Requests Drafted: 0

Requests Submitted: 0

Completed Requests: 1

ReferenceID	UniqueID	Student Name	Request Date	Exam Year	Subject(s)	Amount (Rs.)	Action
RR1182	1234567	STUDENT NAME	25-May-2017	ISC 2017	ENGLISH, ECONOMICS, COMMERCE	3,000.00	View Print Receipt

Figure 18 Completed Recheck Requests

The user can view the status of the request using the view button in the screen and close button assists the user to get back to the Recheck Home Screen.

The user gets the status of the recheck requests in the recheck status screen which can be accessed by clicking on the View button against the requests.

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS
 Celebrating over 50 years of providing excellence in education

[Home](#) [Contact Us](#) mithunn@orioninc.com [Log Out](#)

Recheck Request: **RR1182**
Close Help

Student Details

Unique id	1234567
Student's Name	STUDENT NAME
Father's Name	FATHER'S NAME
Mother's Name	MOTHER'S NAME
Name of the School	SCHOOL NAME
Course	ISC 2017

Subject Details

Select	Subject Name	Marks	Amount (₹)	Status
<input checked="" type="checkbox"/>	ENGLISH	72	1,000.00	No Change
<input checked="" type="checkbox"/>	ECONOMICS	80	1,000.00	Change
<input checked="" type="checkbox"/>	COMMERCE	80	1,000.00	Change
Total Amount (₹):				3000.00

Figure 19 Recheck Status Screen