

COUNCIL REGIONAL OFFICE AT HYDERABAD

- ❖ The Council for the Indian School Certificate Examination is desirous to construct an Office Building Cum Residential Facility in an area of one acre of land for the use of their Regional Office at Hyderabad as per the requirements as stated below in accordance with Hyderabad Building Bye Laws.

The Complex is to be designed as a State of the Art facility with adequate arrangements for Security, CCTV and latest technology tools.

The Buildings should have a pleasing ambience with adequate light, air and environment friendly elements required in a Modern complex.

A) OFFICE BUILDING

Undermentioned are the programme of requirements to be incorporated in your design.

- Main reception and waiting area with a meeting room and toilet facility.
- Accounts Section for one officer and 6 staff with storage area
- Admin Office for one officer and 4 staff with storage area
- Cafeteria for visitors, general staff & executive.
- Office for Chief Executive & Secretary and secretarial staff.
- Office for Chairman and secretarial staff.
- Board room to accommodate at least 50 persons with provision for Audio, Video and Video Conferencing.
- Training Room for 50 persons with provision for Audio, Video and Video Conferencing.
- Adequate storage facility for Filing and general Storage.
- Lunch room for Staff.
- Executive Lunch Room for Officers.

❖ **ISC Section**

- Storage area for question papers & answer sheets with sorting spaces and toilet facility.
- Office for Education Officer with attached strong room and 2 Nos. support staff.
- Library.
- Office for Assistant Secretary.
- Working area for support staff for ISC - 10 Nos.
- General meeting room -15 persons.

❖ **Computer Section for ISC**

- Office for IT Officer
- General area of support staff – 5 Nos.
- Server Room
- Storage area

❖ **ICSE Section**

- Storage area for question papers & answer sheets with sorting spaces and toilet facility. .
- Office for Education Officer with attached strong room and 2 Nos. support staff
- Library.
- Office for Assistant Secretary.
- General area for support staff- 15 Nos.
- General Meeting Room - 20 persons.

❖ **Computer Section for ICSE**

- Office for IT Officer
- General area of support staff – 5 Nos.
- Server Room
- Storage area

❖ **B) Residential Facility**

- The Residential facility is to be provided for visiting Principals and Teachers of the schools affiliated with CISCE, Members of the Board and CISCE Staff and Guests across the Country.
- The facility to be provided for housing personnel to be accommodated for a specific duration.

❖ **The Principal guidelines to be followed are as follows.**

- 25 Nos. single occupancy and 15 Nos. double occupancy rooms with attached dress & toilet facility.
- Housekeeping, Kitchen & Dining area for approx. 50 persons.
- Recreation and Lounge facility for guests.
- Provision for Basement
- Number of floors as per the building bye-laws of Hyderabad

SP/MS/C

REGISTRATION PLAN SHOWING

IN SURVEY NOS. 59 (PART)

Situated At

HABSIQUDACU)

UPPAL

Mandal, R.R. Dist.

DONOR: ST. JOSEPH'S EDUCATION SOCIETY
REP. BY ITS SECRETARY MR. U. GREGORY REDDY

DONEE: COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE
EXAMINATIONS, REP. BY ITS CHAIRMAN
MR. NEIL O. BRIEN

REFERENCE

SCALE 1" =

INCL: EXCL:

AREA:

AC. 1-00

SQ. YDS.

OR

0.404

SQ. MTRS

He.

DONOR'S LAND

180'-0"

AREA

AC. 1-00 GTS

242'-0"

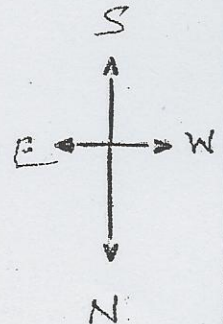
242'-0"

DONOR'S LAND

180'-0"

40'-0" ROAD

300' ROAD



WITNESSES:

1.

2.

[Handwritten Signature]
SIGN. OF THE DONOR